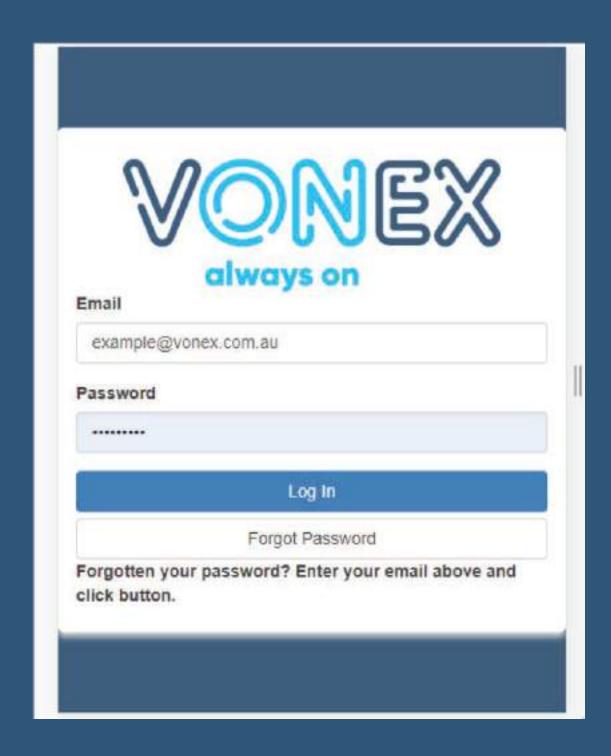


CONTENTS

- 1) Service Flags
- 2) Extensions
- 3) Agent Groups
- 4) Audit Log
- 5) Hunt Groups
- 6) Auto Attendant
- 7) Call Log
- 8) Registrations





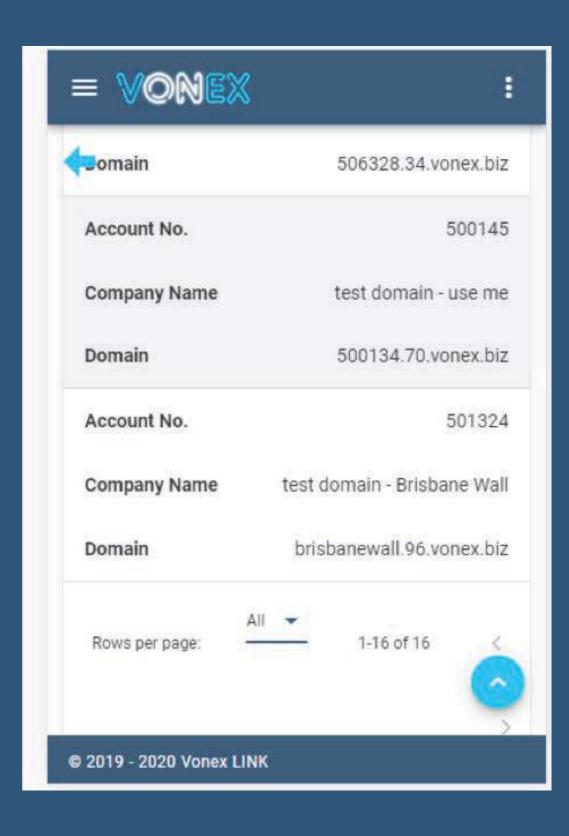
LINK

LINK provides access to a customer's ONdesk System.

Login URL - https://link.vonex.com.au/

Use the Sign On Glass Credentials to Login





DOMAINS(PBXS)

All your customers will be displayed.

Choose the VONEX PBX customer you wish to customize.

Simply click on the Domain to access the PBX.



CUSTOMISATION

The following Options will be presented to you				
1)	Service Flags			
2)	Extensions			
3)	Agent Groups			
4)	Audit Log			
5)	Hunt Groups			
6)	Auto Attendant			
7)	Call Log			
8)	Registrations			



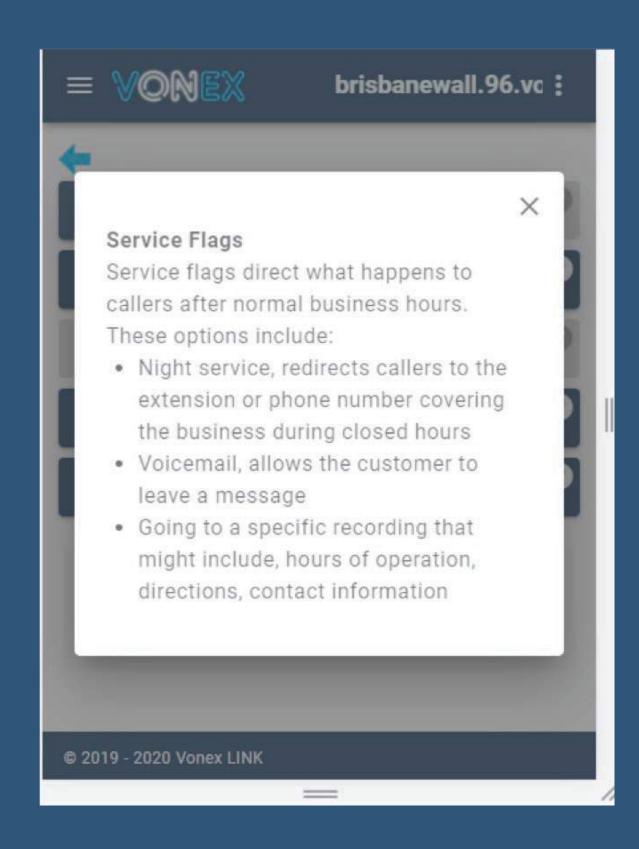
SHORTCUTS

Shortcuts are available below the customisation options.

These give you direct access to controlling the Call Flow of the PBX – Hunt Groups, Service Flags etc

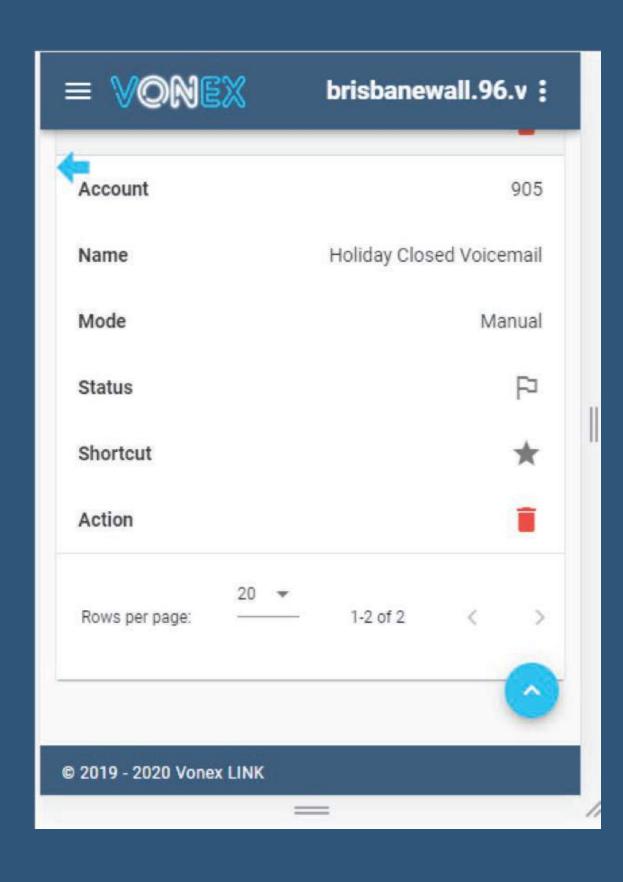






SERVICE FLAGS





SERVICE FLAGS TYPES

Manual Service Flag

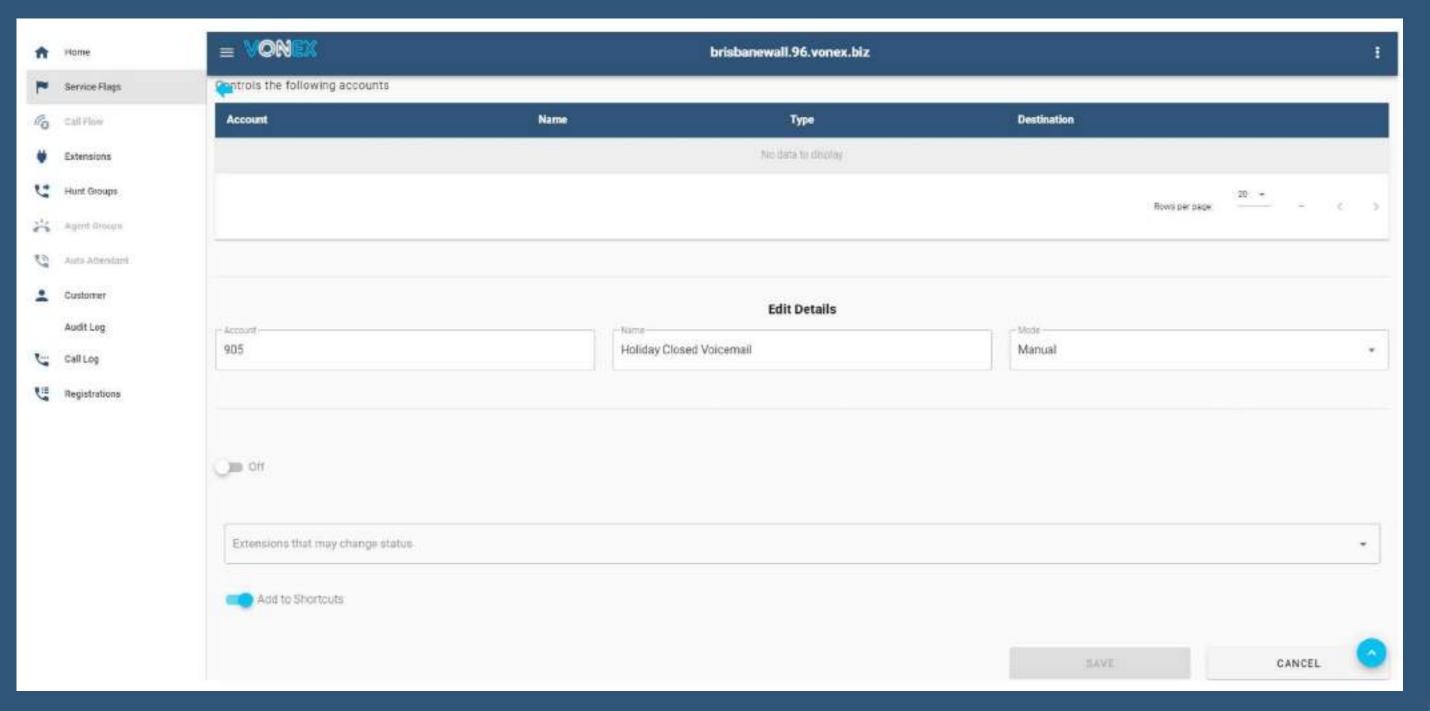
This feature allows the user to control the call flow of the incoming traffic for both Day/Night or Holiday Modes

- Account 905
- Name Holiday Closed Voicemail
- Mode Manual or Automatic
- Status ON/OFF
- Shortcut Allows the Service to be viewed and controlled from the Home Page
- Action Delete Option if No longer Required
- NB If you delete the Service Flag in LINK, you will need to contact Helpdesk to reinstate.

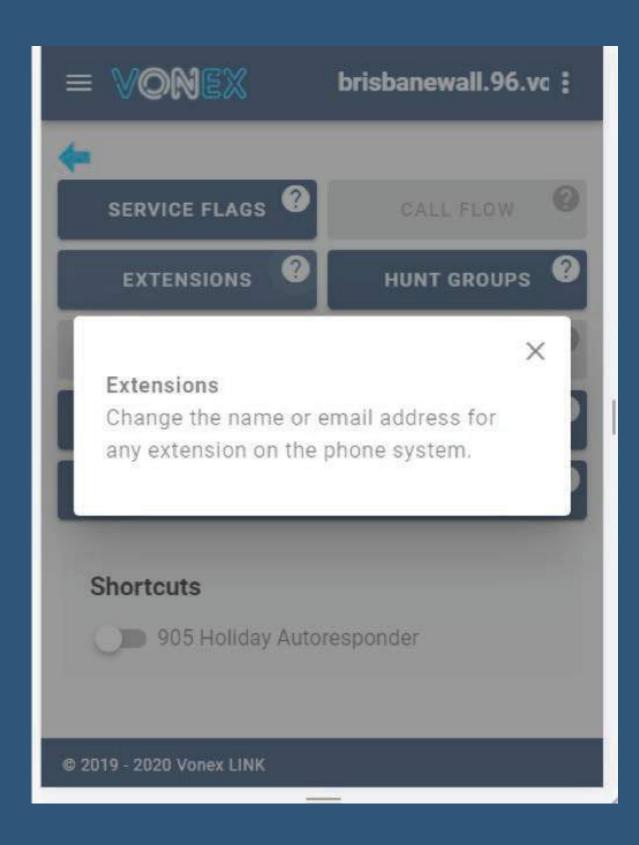


SERVICE FLAGS EDITING

Click on the Service Flag to EDIT







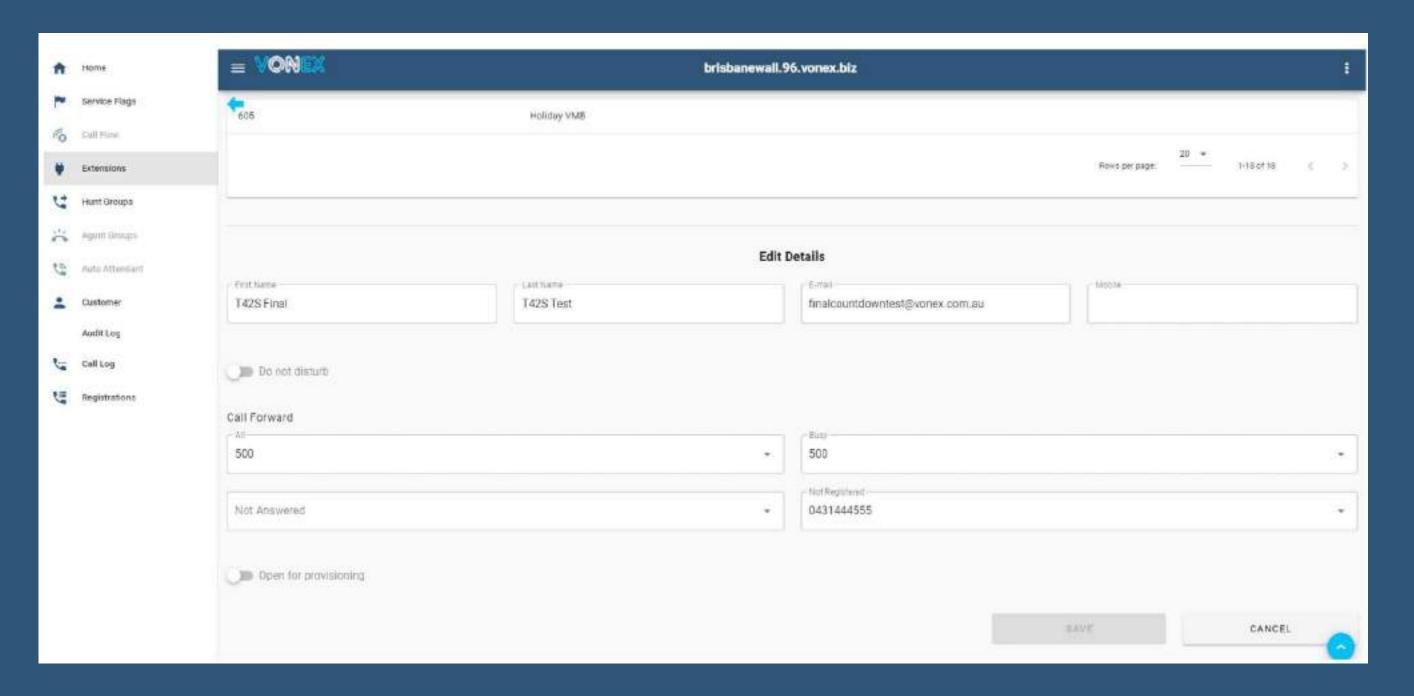
EXTENSIONS

To change the extension information on the PBX, from the HOME Screen click on Extensions. In addition to that you will be able to Open Automatic MAC Based Provisioning to Register IP handsets.



EXTENSIONS EDITING

From the List choose which extension you need to modify and click on it. All fields are EDITABLE.

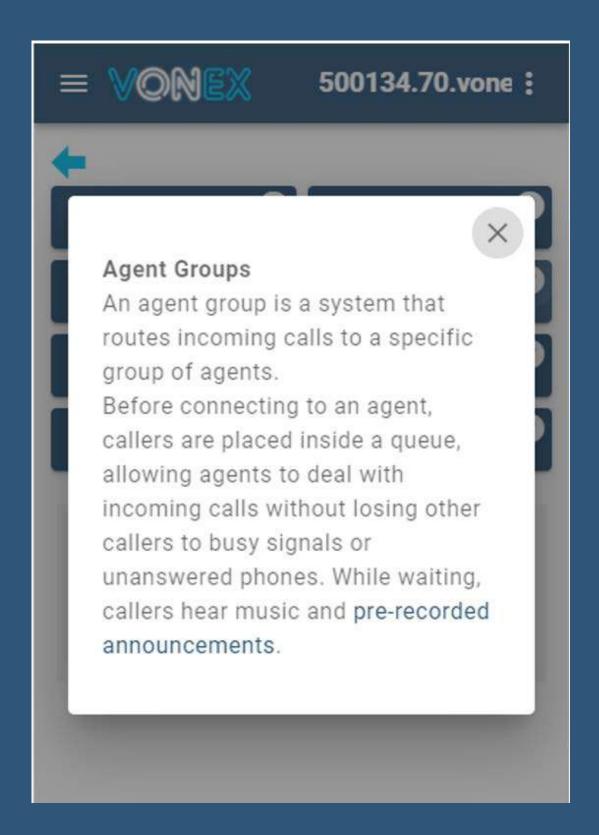




EXTENSION FIELDS

First Name, Last Name, Email -Voicemail delivery Mobile – (Twinning), DND – (Do Not Disturb) Call Forward, Busy, Not Registered – Failover Open for Provisioning – MAC Base Provisioning

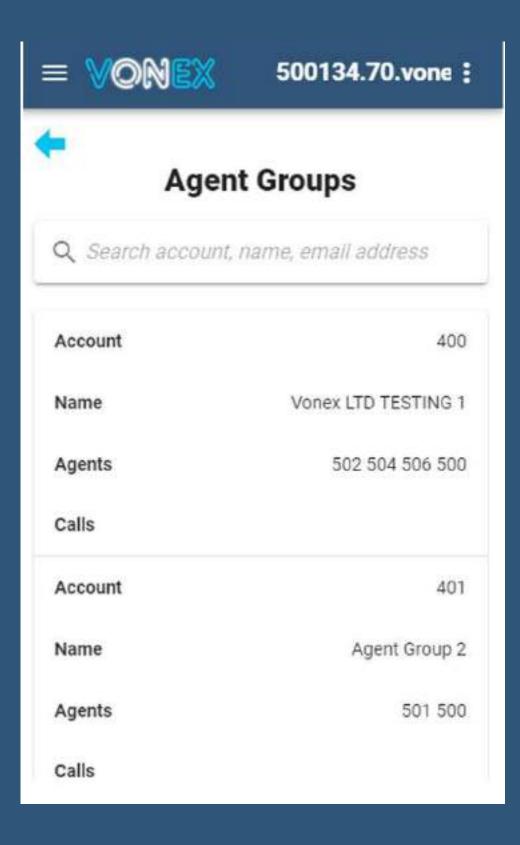




Agent Groups have stages just like hunt groups that allow you to have the option of a greeting message and hold music, whilst the caller is in the queue. You can also have an option for the caller to breakout and leave a message at any time.

Agent Groups are most commonly used as queues in conjunction with Hunt Groups or Auto Attendants and can add greatly to the caller experience especially when they have Custom Greetings and Music on Hold.

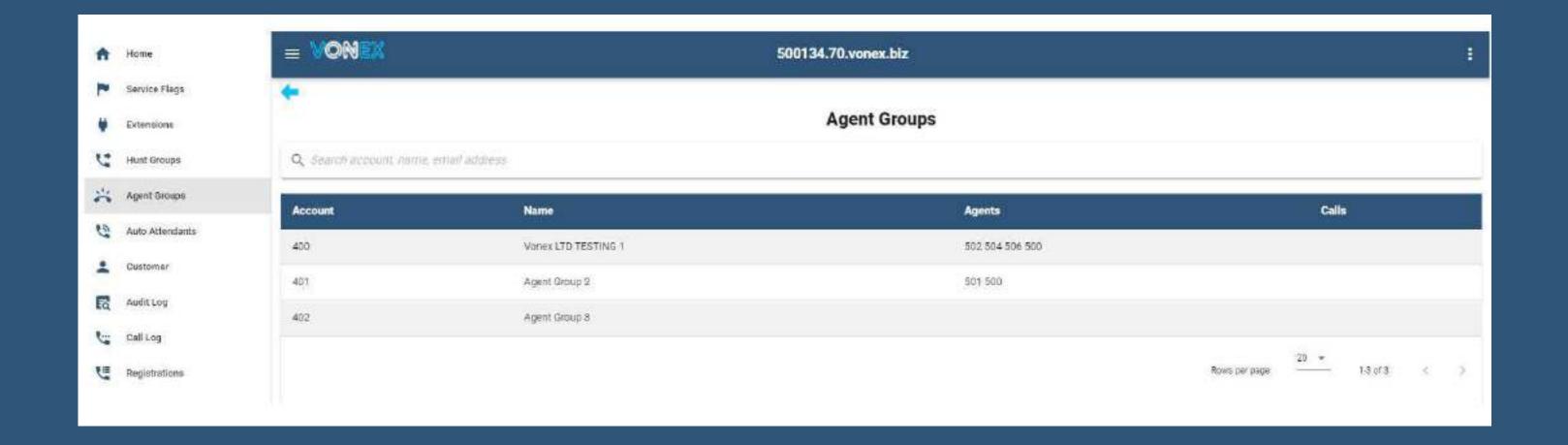




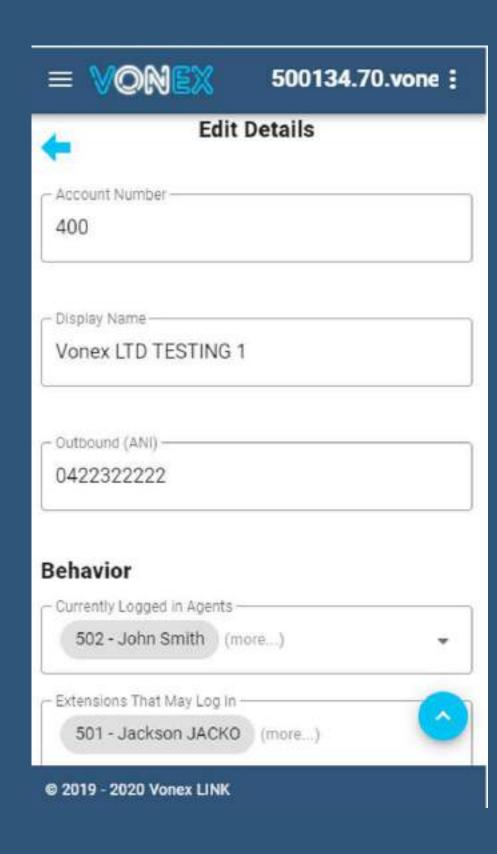
- 1) Account Agent Group Number
- 2) Name Label
- 3) Agents Extension(s) in the queue
- 4) Calls Total current callers in the queue



Click on the Agent Group to EDIT

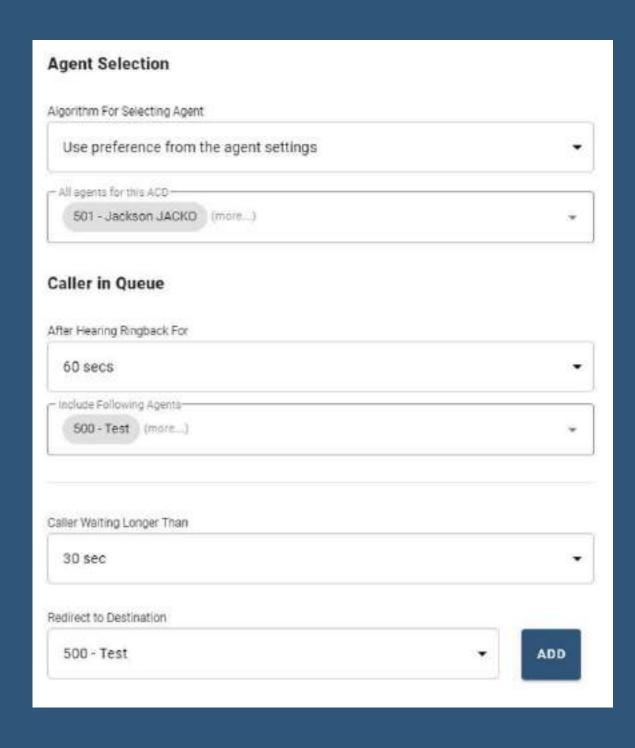






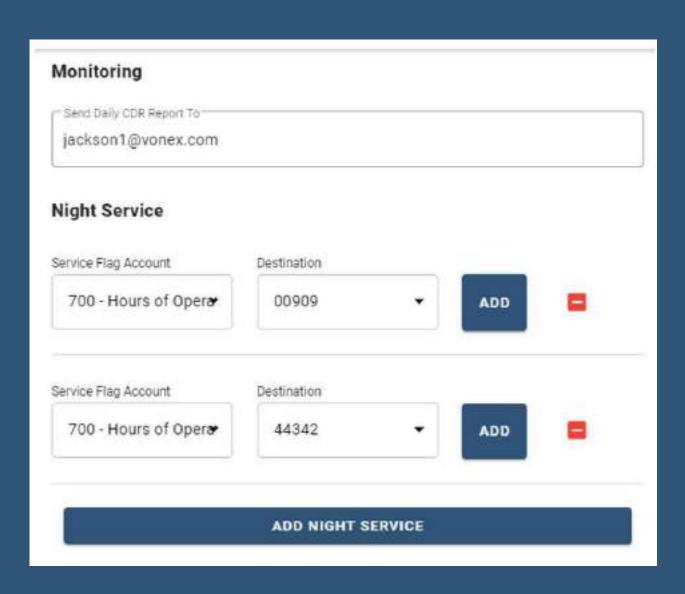
- 1) Account Number Fixed and cannot be changed
- 2) Display Name
- 3) Outbound ANI Outgoing Call Line ID
- 4) Behavior
- 5) Agent Selection Settings
- 6) Caller in Queue
- 7) Monitoring CDR Report
- 8) Opt-Out Options
- 9) Audio Files





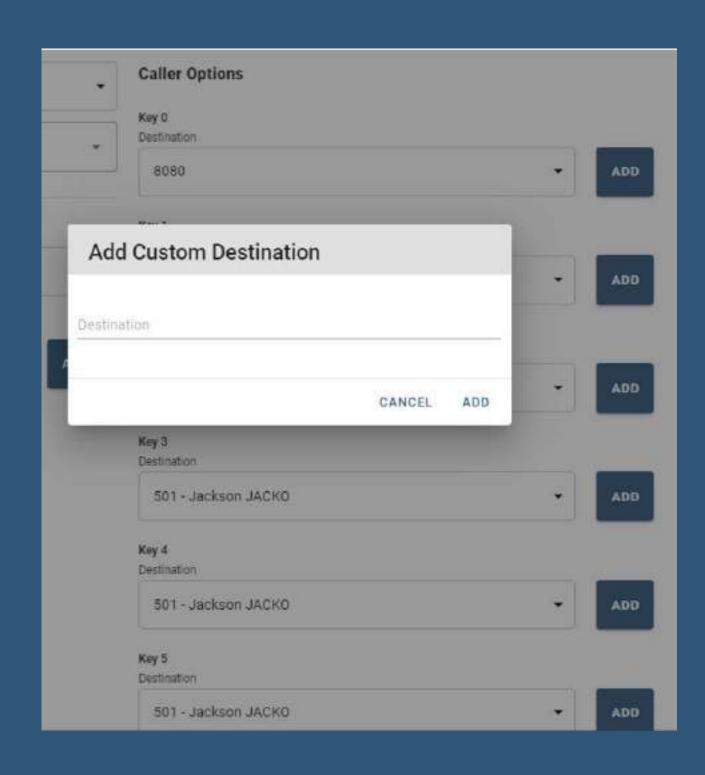
- 1) Agent Selection Setting for selecting an Agent to be part of the Group
- 2) All agents in the Queue Displays who is logged in and ready to accept a call
- 3) Caller in Queue After Hearing Ringback This is the timer that controls at what point more agents are added to the queue
- 4) Caller Waiting Longer Timer that controls when the call in the queue is automatically redirected to a specific destination





- 1) Monitoring Daily CDR(Call Detail Report)
- 2) Night Service After Hours Control for the routing of calls to the queue.





1) Call Options – Allows you to select or set a destination as an option to leave the queue – Opt Out. Destinations can be either another extension, voicemail box or external number

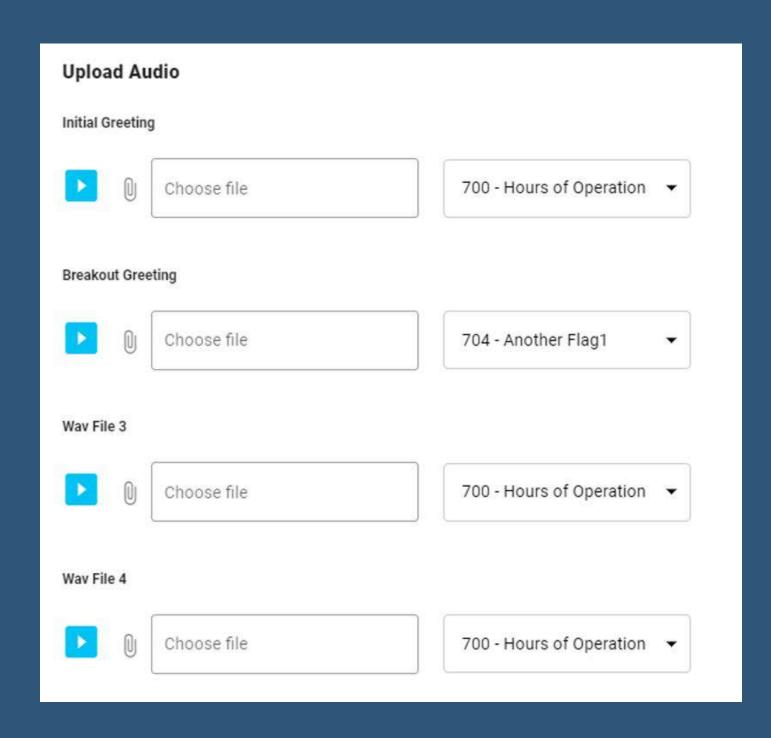
2)To add a Destination simply click on the ADD button then Save,





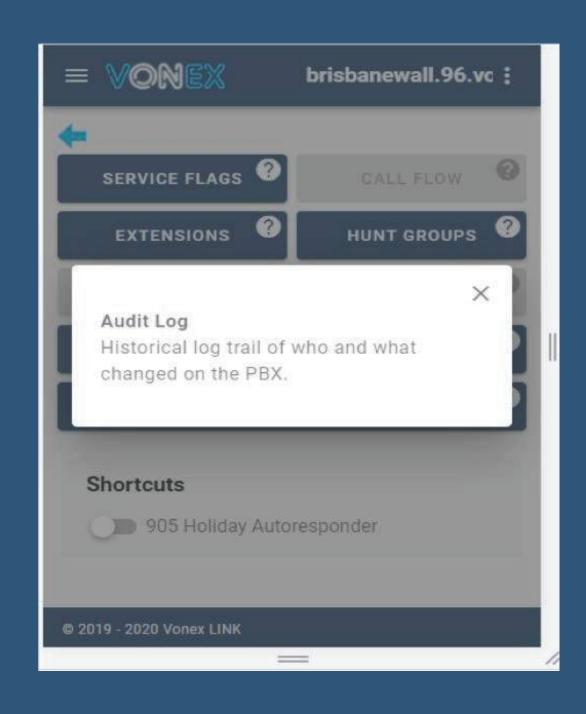
- 1) Audio Ringback Tone Caller experience when they enter the queue
- 2) Music On Hold– Music source whilst waiting in the queue
- 3) Background music Ability to control the volume of the music whilst a message is being played.
- 4) Accounts that can record a message Select an extension(s) to record a message
- 5) Gap Between Announcement Timer between messages that the caller hears whilst in a holding pattern





- 1) Upload Audio Add an initial greeting message to the queue, followed by a continual message advising the caller that they are still in a waiting pattern.
- 2) Service Flag controlling the specific message only.



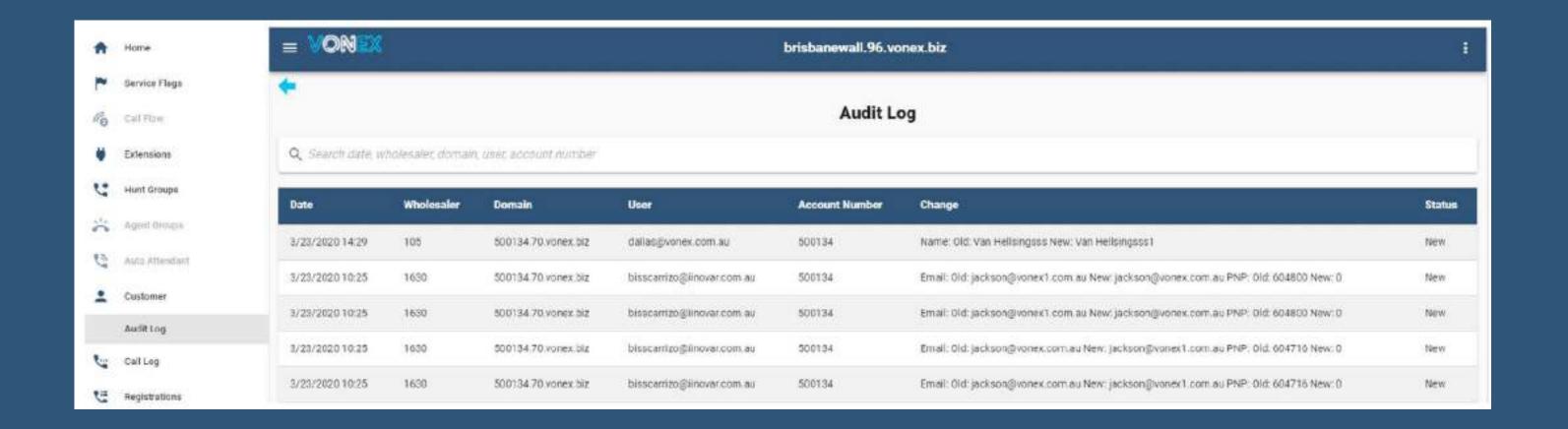


AUDIT LOG

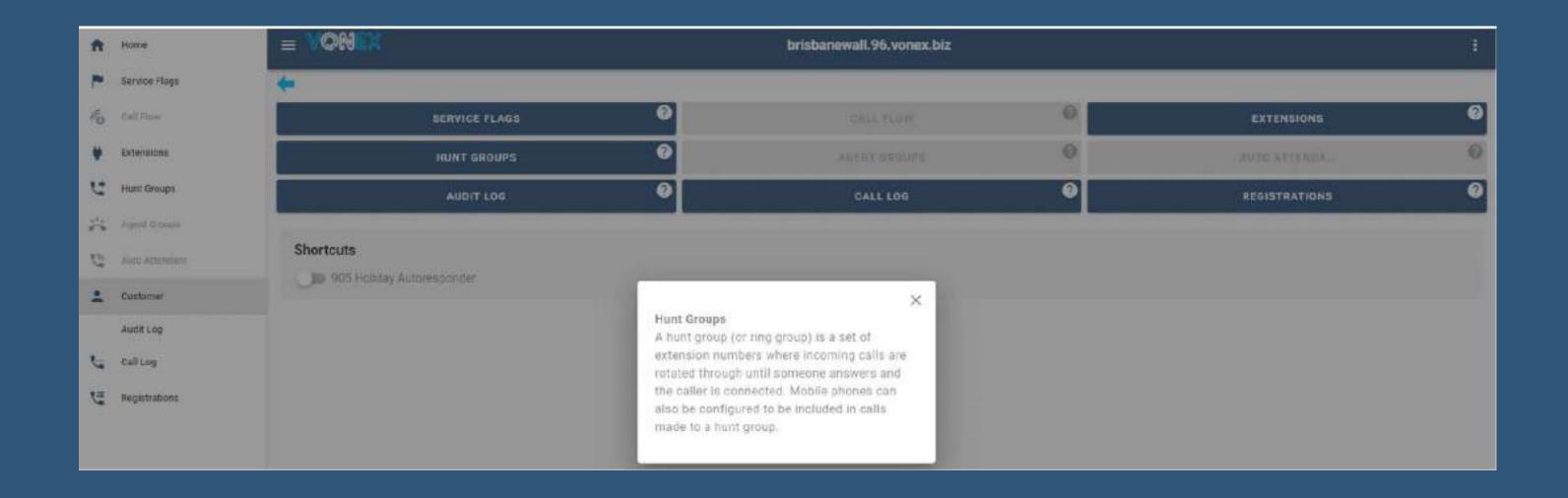


AUDIT LOG TIMESTAMPS

These are contact logs with the PBX which identify any changes made and who made them with a date stamp.











The user has the ability to perform the following changes to the Hunt Group



Change the Name



Add or Delete Extensions from the different stages of the Hunt Group



Change the Time (Duration) of the call before it cycles through to the next stage.

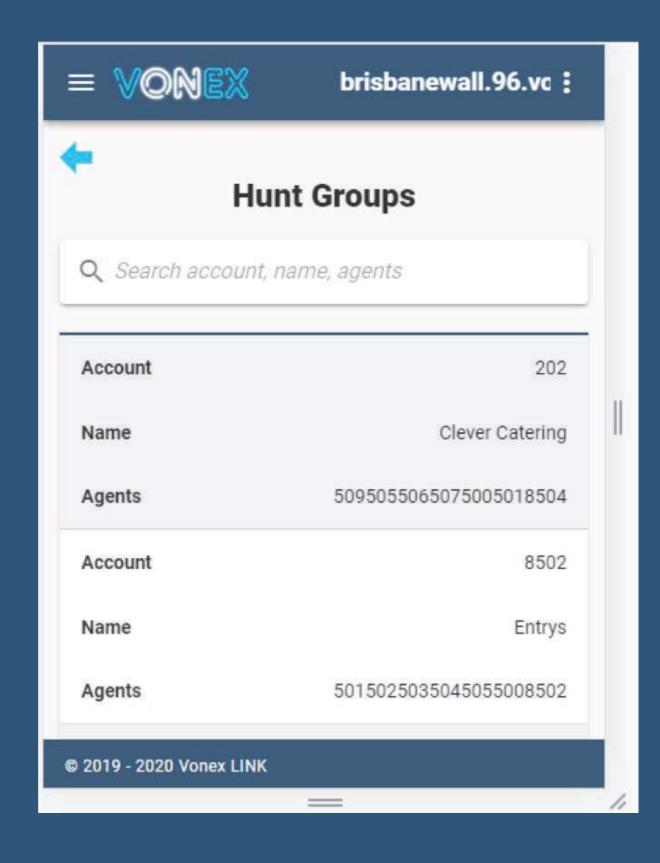


PLEASE NOTE There are four stages in the Group but the last is the final Stage. It could be a Voicemail Box, Auto Attendant, Agent Group etc



When all the Changes have been made to the HUNT Group, click on the SAVE Button.





Choose the Hunt Group you wish to change

Account Hunt Group Number

Name Label of the Hunt Group. This is displayed on an incoming call to distinguish the unique call and allow the call to be answered appropriately.

"Good Morning and Welcome to Clever Catering"

Agents Extension in the Group – 509,505,506.507,500,501,8504(VM of E504)



A	Home	= VONEX	brisbanewall.96.vonex.biz
les.	Service Flags	4	Edit Detail
(G	Call Floor	202 Clever Catering	
*	Extansions		
U	Hunt Groups	Stage 1 Edensions (505 - T57W) (+2 others)	- Stage 1 Duration - secs
2	Agent Orcogas	- Stage 2 Extensions	Stage 2 Duration
3	Auto Attendant	500 -T42S Final T42S Test (+1 others)	- 30 secs
	Customer	_ Stage 3 Extensions —	- Stage 3 Dunkton
	Audit Log	505 + T57W	- 0 secs
0	Call Log	- Final Stage	
6	Registrations	8504	•
		Service Flag Account	Service Flag Service Flag North Service
		901 - Breakmode	* 8504 - 🖺
		Service Flag Account 905 - Holiday Closed Voicemail	# Service Flag hight Service # E
		Di .	
			SAVE CANCEL A



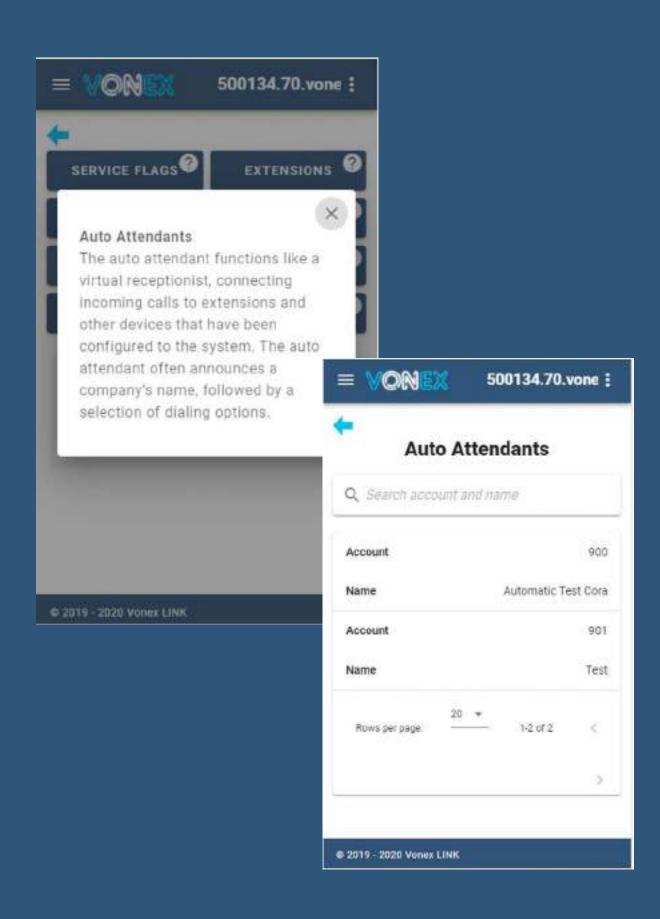
HUNT GROUPS CONFIGURATION

Hunt Groups can be configured in various ways.

Things to consider:

- 1) A typical Hunt Group has 4 ring stages
- 2) The Final Stage can be routed to a Voicemail Box, Auto Attendant or even an External Number ie Landline or Mobile
- 3) It must ALWAYS contain a 1st and final stage even if Stages 2 and 3 are not required.





An auto attendant is an automated IVR (Interactive Voice Response) letting callers select from a recorded list of options or dial a direct extension.

You can have as many options as you like, you may also have a different night service on each option as well as have any option go to a voicemail, mobile or hunt group.

This is very useful if you have different areas with multiple handsets i.e.

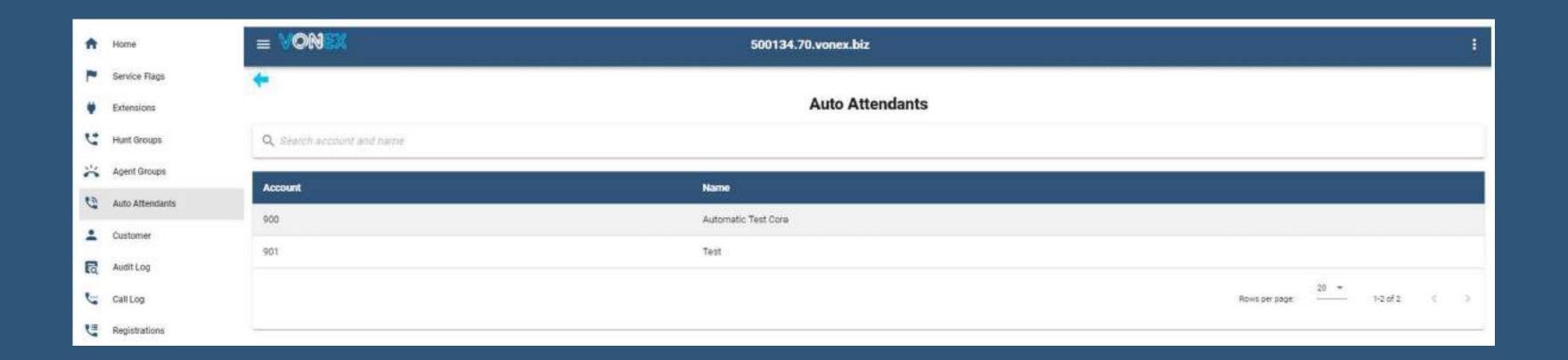
Option 1 – Sales

Option 2 – Support

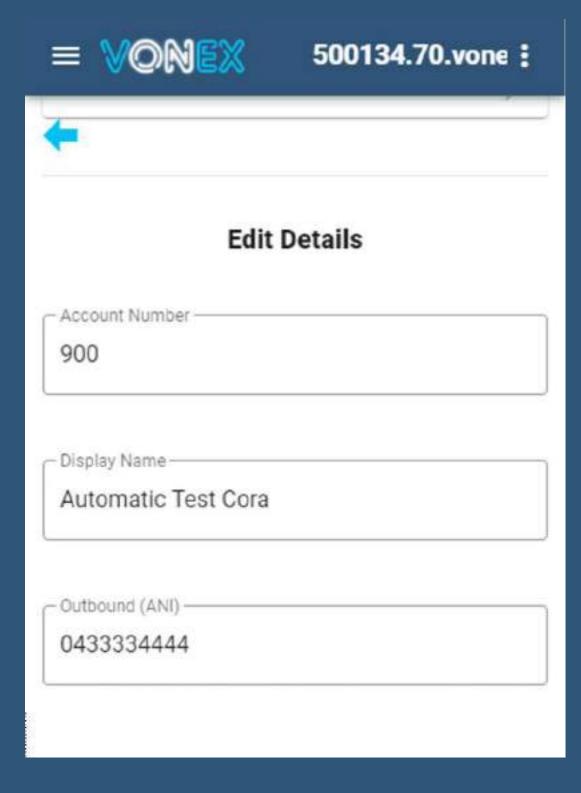
When configured with hunt groups each option can even have a different ring tone and display the option name on the handsets within the group.



Click on the Account to EDIT

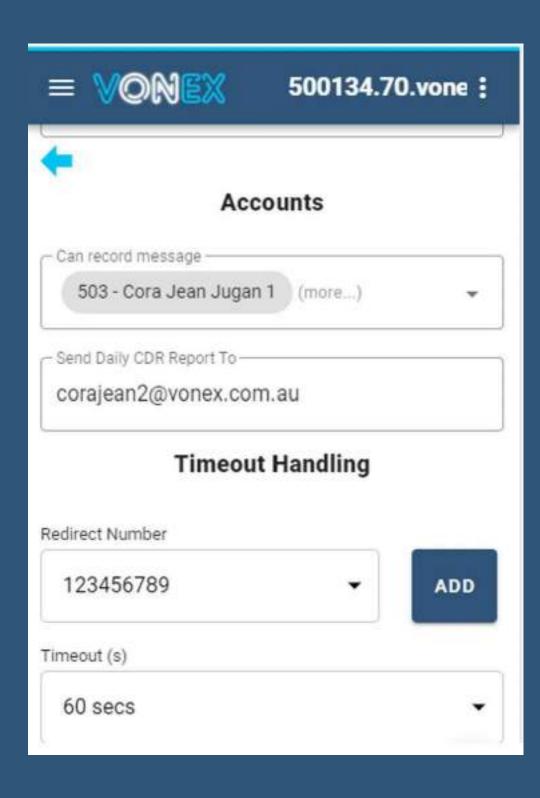






- 1)Account Number Auto Attendant identifier
- 2)Display Name Label
- 3) Oubound ANI Calling Line Presentation

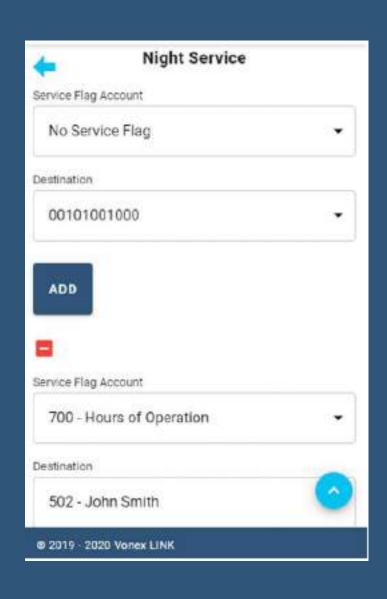




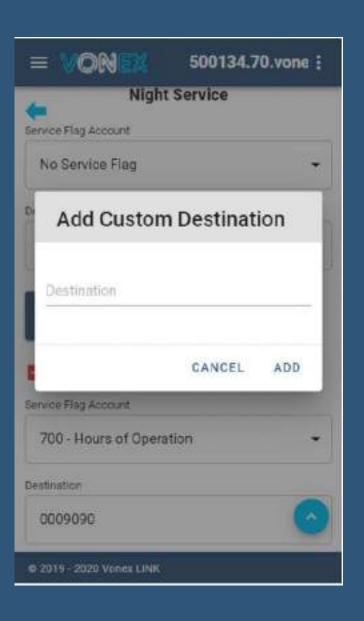
- 1) Can Record Message Extensions that have the ability to add a recorded message to the PBX
- 2) Send Daily CDR(Call Detail) Reports
- 3) Timeout Handling –Timer to control the calls and divert them after the Greeting message has been played. This could be a Hunt Group, Agent Group or external Number.

Only to be used if the Options have not been selected. le Press 1 for Sales, Press 2 for Support



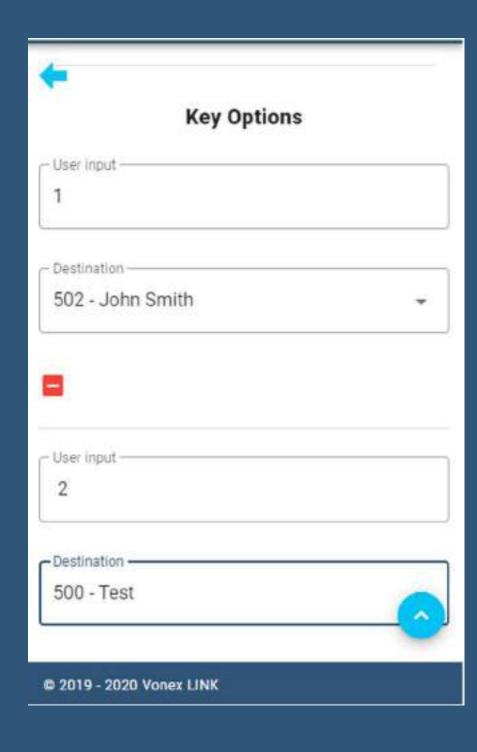


- 1) Service Flag Account
- 2) Destination Extension,Voicemail Box or ExternalNumber
- 3) Add Custom Destination



Add Button allows the destination to be customised

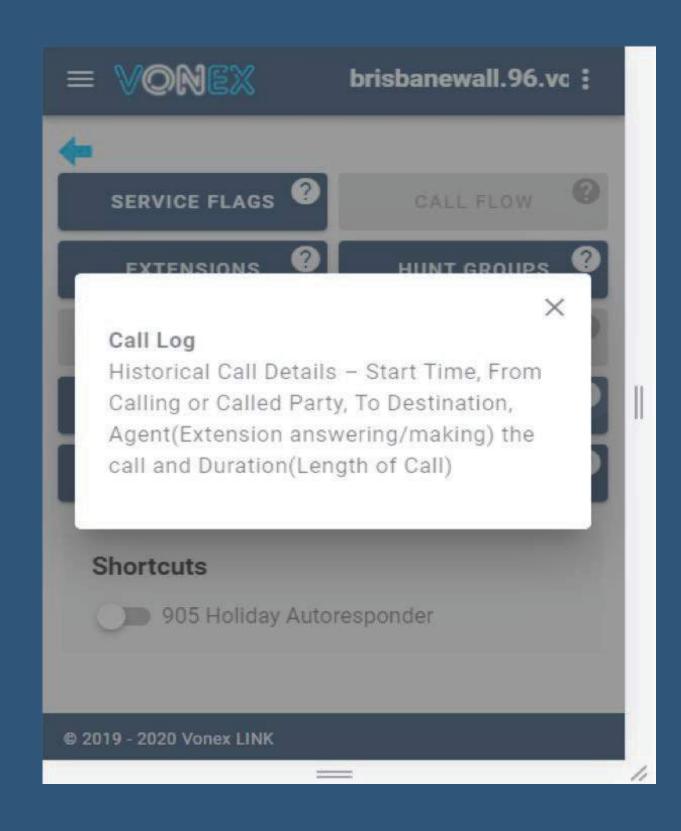




IVR Key Options

- 1) User Input Press 1 for Sales
- 2) Destination Extension, Hunt, Agent Group, Auto Attendant and External Number
- 3) ADD Button inserts the variable destinations

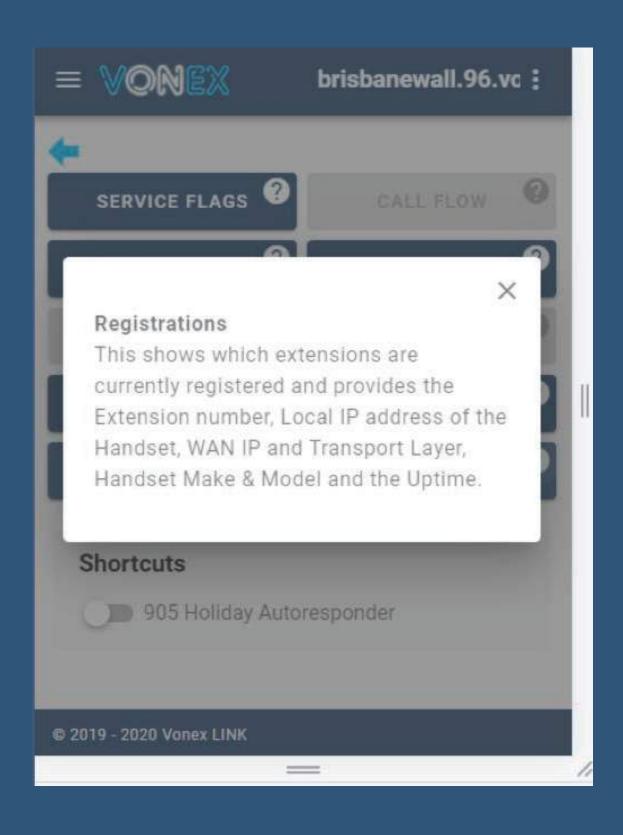




CALL LOG

- 1) Start Extension/Account Number
- 2) From Outgoing Source
- 3) To Incoming Source
- 4) Agent Phone Type YEALINK, SNOM, Granstream, ATA, Vonex Softphone
- 5) Duration Length of Call





REGISTRATIONS

- 1. Extension IP Handset
- 2. Address WAN IP address of the network
- 3. Device Phone Type
- 4. Duration Length of Registration: How long has it been online/registered



REGISTRATIONS

The information provided in Registrations gives the channel the ability to assist in troubleshooting scenarios.

